

**MINUTES OF A MEETING OF THE
ADMINISTRATION COMMITTEE
OF THE DUPAGE WATER COMMISSION
HELD ON JULY 9, 2009**

The meeting was called to order at 7:00 P.M. at the Commission's office located at 600 East Butterfield Road, Elmhurst, Illinois.

Committee members in attendance: T. Elliott, J. Zay, and W. Murphy

Committee members absent: E. Chaplin and L. Rathje (*ex officio*)

Also in attendance: R. Martin and M. Crowley

Commissioner Elliott moved to approve the Minutes of the June 11, 2009, Administration Committee meeting. Seconded by Commissioner Zay and unanimously approved by a Voice Vote.

All voted aye. Motion carried.

General Manager Martin advised the Committee that the Commission had received requests from Illinois American Water ("IAW") and the City of Aurora ("Aurora") for a supplemental and/or emergency water supply from the Commission, that several issues needed to be evaluated before the Commission makes a determination about whether to provide such service, and that additional information was needed from IAW concerning the proposed service area and type of service to be provided.

Commissioner Elliott confirmed with General Manager Martin that the \$10,000 to be deposited by Aurora and IAW was to cover the cost of a hydraulic analysis of the Commission's Waterworks System. General Manager Martin explained that the hydraulic analysis would assist in determining whether the Commission has sufficient capacity to serve these potential extraterritorial customers without jeopardizing the Commission's ability to serve existing and future customer utilities within the Commission's service area.

Commissioner Zay questioned whether Aurora would become a member of the Commission. General Manager Martin expressed doubt given the fact the Aurora is the second largest city in the State of Illinois and Aurora's request was phrased in terms of a supplemental supply. Peter Wallers, the President of Engineering Enterprises, Inc. and a representative of Aurora in connection with the request, responded that service could be structured in whatever way would work best for the Commission. Mr. Wallers noted that one option would be for the Commission water supply to be used only to serve that portion of Aurora located within DuPage County, with General Manager Martin countering that even the DuPage portion of Aurora is not subject to the Commission's taxing authority. Another option offered by Mr. Wallers related to using the Commission's supply to replace Aurora's deep well water supply. Finally, Mr. Wallers suggested that service to Aurora also could be limited to off-peak hours.

Commissioner Zay stated that it seemed worthwhile to proceed with evaluating the request from Aurora but that additional information was needed from IAW. Commissioner Elliott agreed and requested that IAW also have a representative in

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attendance at the August Committee meeting. Commissioner Murphy agreed and also requested a report by staff on the pros and cons of partial service (Minimum Take or Pay) contracts.

The Administration Committee then reviewed the Commission's Closed Session Minutes and Verbatim Record Policy and, specifically, the rationale for requiring full Board approval before any Commissioner is allowed access to a verbatim record (executive session tape recording). It was the consensus of the Commissioners that no changes to Closed Session Minutes and Verbatim Record Policy were needed.

Commissioner Zay moved to adjourn the meeting at 7:25 P.M. Seconded by Commissioner Elliott and unanimously approved by a Voice Vote.

All voted aye. Motion carried.

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